

Mentor/Protégé Achievements Report (Sample Practicum Assignment)

Your professional relationship with your mentor is of high importance for the following reasons:

- Your mentor is on a path of success in his/her chosen field
- Your mentor can educate you about trends in their specific employment marketplace
- Your mentor will provide valuable advice on practical life matters related to lifestyle, community involvement, housing, etc.
- Your mentor will provide feedback to you regarding your progress as a developing professional
- Your mentor will help to create networking opportunities for future career development

This report should include the following:

2-3 page biographical review of your mentors educational and career achievements

Bullet point overview of issues, characteristics, experiences and goals that you have in common with your mentor.

Bullet point overview of how you and your mentor's career development are differentiated.

Chronological documentation of meeting dates, times, locations and activities/topics covered in your mentor meetings.

List of at least 7 contacts you have made through networking (name, position, company, phone number, fax, email, company website.)

Mentor appreciation letter – a document that you will send to your mentor describing the value of the professional relationship.